



<b>Center Name:</b> Carla Smith			<b>Address:</b> 1302 Iowa Ave Alamogordo, NM 88310			<b>Phone:</b> (575)415-8227		
<b>License Number:</b> 73819	<b>Issue Date:</b> 06/1/2017	<b>Expiration Date:</b> 03/28/2018	<b>Type:</b> 2 Star Family Child Care Home			<b>Status:</b> Licensed		
<b>Capacity</b> Over Age 2: 3      Under Age 2: 2      Night Care: 0      Playground: 0						<b>Census</b> Over 2: 1      Under 2: 0		
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed	
Closing Times:	01:00 AM	01:00 AM	01:00 AM	01:00 AM	01:00 AM			
<b># of Classrooms:</b> 1	<b>Purpose:</b> Annual			<b>Date:</b> 01/09/2018		<b>Time:</b> 12:20 PM		
<b>Comments</b>								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance

### Administrative Requirements

8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Not Inspected

<p><b>8.16.2.32 D CHILDREN'S RECORDS</b></p> <p><b>Deficiencies</b></p> <p>Of the 8 children's records reviewed, 3 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.</p> <p><b>Regulation:</b> 8.16.2.32D(1)(e)</p> <p><b>Corrective Action Plan</b></p> <p>The home will review a child's record to ensure complete information has been obtained before a child is admitted.</p> <p><b>Date to be Completed:</b> 02/09/2018</p>	Non-compliance
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<b>Center Name:</b> Carla Smith	<b>License Number:</b> 73819	<b>Date:</b> 01/09/2018
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of 1 child present 0 were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.32D(1)(i)</p> <p><b><u>Corrective Action Plan</u></b> The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. <b>Date to be Completed:</b> 02/09/2018</p>		
<b>8.16.2.32 E PERSONNEL RECORDS</b>	Compliance	
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>	N/A	
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance	
<p><b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that one out of one staff working more than 20 hours a week, has/have no documentation of at least 12 hours of annual training in the approved subject areas See Staff Records 8.16.2.32 for staff missing documentation of training. <b>Regulation:</b> 8.16.2.33B(3)</p> <p><b><u>Corrective Action Plan</u></b> Annual training will be completed as required and documentation retained on file. <b>Date to be Completed:</b> 02/09/2018</p> <p><b><u>Deficiencies</u></b> The home does not have on duty at all times all educators certified in first aid and cardiopulmonary resuscitation (CPR). <b>Regulation:</b> 8.16.2.33B(6)</p> <p><b><u>Corrective Action Plan</u></b> A home must have all educators certified in first aid and cardio-pulmonary resuscitation (CPR). <b>Date to be Completed:</b> 02/09/2018</p>	Non-compliance	
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>	Compliance	
<b>8.16.2.34 B NAPS OR REST PERIOD</b>	Not Inspected	
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	N/A	
<b>8.16.2.34 D DIAPERING AND TOILETING</b>	Compliance	
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Not Inspected	
<b>8.16.2.34 F NIGHT CARE</b>	Not Inspected	
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>	Non-compliance	

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<b>Services &amp; Care of Children</b>		
<p><b><u>Deficiencies</u></b> Functional learning centers/areas are not organized into the following identifiable areas: a place for loud, active play; a place for playing quietly; a place to read <b>Regulation:</b> 8.16.2.34G(1)</p> <p><b><u>Corrective Action Plan</u></b> The environment will be rearranged to provide functional identifiable learning centers/areas. <b>Date to be Completed:</b> 02/09/2018</p>		
<b>8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<p><b>8.16.2.34 I EQUIPMENT AND PROGRAM</b></p> <p><b><u>Deficiencies</u></b> The home does not provide children in the Combination Classroom(s) sufficient equipment; materials; furnishings for indoor activities so that at any one time each child can be individually involved. <b>Regulation:</b> 8.16.2.34I(3)</p> <p><b><u>Corrective Action Plan</u></b> Additional equipment; materials; furnishings will be obtained. <b>Date to be Completed:</b> 02/09/2018</p>		Non-compliance
<b>8.16.2.34 J OUTDOOR PLAY</b>		Compliance
<b>8.16.2.34 K SWIMMING, WADING AND WATER</b>		N/A
<b>8.16.2.34 L FIELD TRIPS</b>		N/A
<b>Food Service</b>		
<b>8.16.2.35 B MEALS AND SNACKS</b>		Not Inspected
<p><b>8.16.2.35 C MENUS</b></p> <p><b><u>Deficiencies</u></b> Weekly menus are not dated and posted in an area easily visible to parents . <b>Regulation:</b> 8.16.2.35C(1)</p> <p><b><u>Corrective Action Plan</u></b> A dated weekly menu will be posted in an area visible to parents . Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. <b>Date to be Completed:</b> 02/09/2018</p>		Non-compliance
<p><b>8.16.2.35 D KITCHENS</b></p> <p><b><u>Deficiencies</u></b> The home's refrigerator; freezer does not have a working internal thermometer. <b>Regulation:</b> 8.16.2.35D(7)</p> <p><b><u>Corrective Action Plan</u></b> A working internal thermometer will be obtained. <b>Date to be Completed:</b> 02/09/2018</p>		Non-compliance

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<b>Food Service</b>		
<b><u>Deficiencies</u></b> A leftover is not properly stored; the item is not in an airtight container; labeled and dated. <b>Regulation:</b> 8.16.2.35D(4) <b><u>Corrective Action Plan</u></b> Proper food storage practices will be implemented. <b>Date to be Completed:</b> 02/09/2018		
<b>8.16.2.35 E MEAL TIMES</b>	Not Inspected	
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.36 A HYGIENE</b>	Compliance	
<b>8.16.2.36 B FIRST AID REQUIREMENTS</b> <b><u>Deficiencies</u></b> The home's first aid kit does not contain gauze pads; adhesive tape; scissors; nonporous gloves; a thermometer. <b>Regulation:</b> 8.16.2.36B(1) <b><u>Corrective Action Plan</u></b> Missing items will be added to the first-aid kit and replaced as used. <b>Date to be Completed:</b> 02/09/2018	Non-compliance	
<b>8.16.2.36 C MEDICATION</b> <b><u>Deficiencies</u></b> Medication that does not require refrigeration is not stored in a locked and identified container. The following items were accessible to the children: ibuprofen. <b>Regulation:</b> 8.16.2.36C(1) <b><u>Corrective Action Plan</u></b> Staff responsible for receiving medication will place it in a locked and identified container. <b>Date to be Completed:</b> 02/09/2018	Non-compliance	
<b>8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES</b>	Compliance	
<b>8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES</b>	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.38 A HOUSEKEEPING</b>	Compliance	
<b>8.16.2.38 B PEST CONTROL</b>	N/A	
<b>8.16.2.38 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance	
<b>8.16.2.38 E EXITS</b>	Compliance	
<b>8.16.2.38 F TOILET AND BATHING FACILITIES</b>	Compliance	
<b>8.16.2.38 G SAFETY COMPLIANCE</b>	Non-compliance	

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### Buildings, Grounds & Safety

**Deficiencies**

The home failed to conduct an emergency preparedness practice drills for at least once a quarter.

**Regulation:** 8.16.2.38 G(3)

**Corrective Action Plan**

A home will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

**Date to be Completed:** 02/09/2018

**Deficiencies**

An operable smoke detector is missing in each child activity room.

**Regulation:** 8.16.2.38G(1)

**Corrective Action Plan**

An operable smoke detector will be in each activity and sleeping room.

**Date to be Completed:** 02/09/2018

**Deficiencies**

The home's fire extinguisher does not have a tag with a date verifying yearly inspection.

**Regulation:** 8.16.2.38G(2)

**Corrective Action Plan**

The fire extinguisher will be inspected and have an official tag noting the date of inspection .

**Date to be Completed:** 02/09/2018

**8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES**

Compliance

**8.16.2.38 I PETS**

N/A

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

*Emma Gonzales 1:30*

01/09/2018

*Carla Smith*

01/09/2018

Surveyor: Emma Gonzales

Date

Facility Rep: Carla Smith

Date